

Government of the People's Republic of Bangladesh
Ministry of Chittagong Hill Tracts Affairs
Bangladesh Secretariat, Dhaka

Request for Expression of Interest (EOI)

Ministry/ Division :	Ministry of Chittagong Hill Tracts Affairs
Agency:	Ministry of Chittagong Hill Tracts Affairs
Procuring Entity:	Project Director, Strengthening Institutional and Monitoring Capacity of MoCHTA
Procuring Entity District:	Dhaka
EOI for selection of	Video documentary on Four thematic areas. i.e, Tourism spots in CHT, Culture of CHT, Development in CHT, Mountain Fair
EOI Ref. No:	29.226.014.00.00.13.2013-336
Date:	27-04-2017
Procurement Method:	QCBS
Budget & Source of Fund:	Development Budget & GoB
Development partners (if applicable)	N/A
Project name:	Strengthening Institutional and Monitoring Capacity of MoCHTA
EOI Closing Date & Time:	27-05-2017 Time: 12:00
EOI Opening Date & Time:	27/05/2017 Time: 02:00
Brief Description of the Video documentary:	<p>Four (4) documentary to be made on: Theme 1: Tourism spots in CHT, Theme 2: Culture of CHT, Theme 3: Development in CHT, Theme 4: Mountain Fair</p> <p>Description of Items: i) Duration of each video documentary for 15 minutes with English subtitle; ii) Script should be submitted by the firm with EOI ; iii) High quality pictures and audio; iv) No secondary video clips/back projection should be used in the production process</p>
Experience, Resources, Delivery Capacity Required	<p>i. The firm must have overall 5 years experiences related to video documentary; ii. Minimum 3 years of working experience in CHT related issues; iii) Proven experience of video documentary in Mountain Fair, Development in CHT; iv. The firm must have valid trade license, TIN and income tax return certificate; v. Provides at least 01 minute segment of documentary/ multi- media clip in CD in the recently accomplished works.</p>
Other Details	<p>i) Brochure of the firm with list of works/services, experience certificate should be submitted; ii) Team leader/Director should have at least 5 years' experience in script writing or documentary production; iii) Assistant Team leader/Director should have seven years' experience in the audio visual field; iv) Cameraman should have ten years working experience on the film photography with the use of digital camera; v) Exposure on photography on CHT related issues will be preferred; vi) Video graphics and 3D Animation Expert should have at least ten years working experience; vii) The final delivery has to be made within 1 month upon receiving the work order; viii) Four sets (01 original + 03 duplicate) of the proposal should be submitted in the following address as mentioned in Procuring Entity details. Viii) Upon receipt of the EOI proposals, request for proposal (RFP) document will be sent to the short listed firms; Only short listed firms will be contracted.</p>
Association with the foreign firm	Discouraged

Procuring Entity Details	
Name of the officials inviting EOI	Md. Kamal Uddin Talukder
Designation of the Officials inviting EOI	Project Director & Additional Secretary (Dev.)
Address of the Officials inviting EOI	Room no. 625, Building no. 04, Bangladesh Secretariat, Dhaka, Bangladesh
Contract Details Officials Inviting EOI	Phone: 88-02-9576613, Email: akbar.mochta@gmail.com
The procurement entity reserve all rights to accept/ rejects all EOI's	
<p>(Md. Kamal Uddin Talukder) Project Director Strengthening Institutional and Monitoring Capacity of MoCHTA</p>	